

## **Kingswood Active Easter 2024**

**Dates:** 8 – 12 April 2024

**Times:** 815am – 4pm (Drop off is between 815am-845am)

**Cost:** £30 per day  
**Discounts available on booking form**

The course is open to any boys and girls aged 5 – 16.

All children will need a packed lunch and any snacks for break times. Please be aware of the weather conditions on the day when choosing attire.

There will be a variety of school based and off site activities for your child to do. The children can also bring in their skateboards, blades, bikes and scooters.

Should you wish your child to attend please complete the attached form and return it to the school office as soon as possible. Could you also sign the separate section giving your child permission to do the various off site activities that we are offering. Payment can be in the form of bank transfer, childcare vouchers, cash or cheque. Please make cheques payable to “Kingswood House School”.

### **Contact Details**

Kingswood House School  
56 West Hill  
Epsom  
Surrey  
KT19 8LG

Liam Clarke  
[kingswoodactive@kingswoodhouse.org](mailto:kingswoodactive@kingswoodhouse.org)

### **Future dates:**

Monday 15<sup>th</sup> – Friday 19<sup>th</sup> July

Monday 22<sup>nd</sup> – Friday 26<sup>th</sup> July

Other Summer Dates to be confirmed.

**Drop off**

Children need to be dropped off between 0815 and 0845 at the front of school. Staff will be available to open the gate and send children to their designated space to start the day. Parents will not be allowed on the school premises and should only be present for the time required to drop off and pick up their child.

**Pick Up**

Children will be escorted to the car park off Manor Green Road at the bottom of the school field at 15:55 for collection. A member of staff whose responsibility it will be to see them off safely will escort each group. Parents will need to be patient because children must be excused one at a time.

**Facilities**

Children will register and be based in groups which are age appropriate and with friends where appropriate.

There will be multiple options throughout the day to make sure that children are active and enjoy every aspect of the day.

Most rooms have large bi-fold which, when opened double the room size and desks will be spread out accordingly. All rooms are equipped with separate bins for tissues and a range of cleaning products. The school will be cleaned at various times throughout the school day. There will be a dedicated outside space as well for each group.

**Registration & activities**

On arrival, children must go to their classroom immediately. Children will be assigned an area to put their lunch boxes and water bottles must be kept on the floor next to them.

## Activity details

### **On site activities:**

**Racket Sports Coaching** – we will have a series of master classes in Tennis, Badminton and squash. This will be mainly based at school although we have use of The Ebbisham Sports centre if we feel this is suitable for some age ranges. We will have different sessions for different age groups.

**Rock Climbing** – staff are fully qualified to use the climbing wall.

- *We hope to have all harnesses and equipment ready for October but we are having difficulty making sure everything is here on time. Therefore I cannot guarantee Rock Climbing as an option.*

Cooking – Bake cakes/ biscuits

Organised games of football, rounders, rugby, handball, cricket and basketball

Indoor activities including table tennis, pool, Nintendo Wii, X-Box, videos and video games

Bike/ Scooter/ Skateboard riding

Adventure trail

Art and craft – modelling exercises using clay, construction using balsa wood and many other materials.

Team activities for all ages including parachute games, raft building and outdoor initiatives

**Off Site activities:**

*We will use school minibuses to travel to and from any off site visits.*

**Air Hop** – Air Hop is one of the first Trampoline Parks in the UK! Experience the giant open jump trampoline area, 3D dodge ball courts, basketball slam-dunk and foam pits. (Children must be 5 or over). *There will be a supplement of £12.00 if you wish your child to take part in this activity.*

**Laser Quest and Bowling** – A game of Bowling and a game of Laser Quest at the Big Apple in Woking (Children must be 6 or over). 5 year olds may come but may not get the option to do LQ – they would get two games of bowling if that was the case. *There will be a supplement of £12.00 if you wish your child to take part in this activity.*

**Archery** – An hour session at Walton Firs of Archery. (Children must be 7 or over). *There will be a supplement of £9.00 if you wish your child to take part in this activity.*

**Crate Stacking** – An hour session at Walton Firs crate stacking. (Children must be 7 or over). *There will be a supplement of £9.00 if you wish your child to take part in this activity.*

**Caving** – An hour session at Walton Firs Caving. (Children must be 7 or over). *There will be a supplement of £9.00 if you wish your child to take part in this activity.*

**Crazy Golf** – 18 holes of crazy golf at Jurassic Island. *There will be a supplement of £9.00 if you wish your child to take part in this activity.*

**Guildford Spectrum Ice Skating** - An hour and a half session using the ice skating rink at the Spectrum Leisure Centre. (Children must be 5 or over). *There will be a supplement of £8.00 if you wish your child to take part in this activity.*

**Coral reef Waterworld, Bracknell** – A two hour session using the fun slides, flumes and other fabulous facilities in Bracknell. (Children must be 8 or over). *There will be a supplement of £12.00 if you wish your child to take part in this activity.*

# Kingswood House School

## Holiday Activity Courses

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### TERMS & CONDITIONS

#### Cancellation or Alteration

If you have to cancel or alter your booking for a day or a course at short notice (less than 7 days beforehand), we will usually be happy to transfer your booking to another day if space permits, but if not, you will be charged the full rate for the session booked. In exceptional circumstances charges may be waived at the discretion of the Leaders of the Activity Course.

#### Public Liability Insurance

Whilst they are taking part in activities on site or travelling in our minibus, the children are covered by our public liability insurance. Whilst under the supervision of outside tutors at off-site facilities, the children are covered by separate public liability insurances held by the various tutors, copies of which are held on file by Kingswood House.

#### First Aid

Several of our staff are qualified first-aiders and are trained to administer first aid assistance should your child require it. The emergency services will be called if further assistance is needed. Parents should ensure that any special requirements or allergies are notified on the medical section of the application form to ensure that appropriate treatment is given when treating their child.

#### Medical Conditions and Treatments

Please note that it is a legal requirement under OFSTED guidelines for parents to leave clear, written guidelines and instructions for use with any medicines, inhalers or allergy treatments on arrival each day. Parents are also required to sign for the receipt of medicines on departure and to sign to acknowledge any treatments administered during the day. This also applies to First Aid treatments.

#### Minibuses and Off-Site Trips

In signing your child up for an off-site trip, please be aware that you are authorising Kingswood House Activity Course staff to take them off the Kingswood House School premises. All transport used for such trips will be fully fitted with seat belts and booster seats used in cars if required.

#### Timetable Changes

In the event of poor weather or other factors, which may arise, which are beyond our reasonable control, the programmes may be subject to alteration or rearrangement. We reserve the right to cancel courses, which are under-subscribed, and will notify parents as soon as possible of any such cancellations or significant amendments.

#### Photography

During the activity course, some photographs may be taken which may be used in future publications including our website. If you do NOT wish your child's image to be used in this way, please let us know. Please note that names will not be used in any publicity adjacent to photographs of children except occasionally in the KHS Newsletter.

#### Drop Off and Collection Arrangements

Drop off in the morning is at 9.00 a.m. in the school playground. Collection is at 4.00 p.m. If you are unable to collect your child/children yourself, please let the staff know who will be collecting them, for security reasons. If your plans change during the day, or if for some reason you need to collect your child/children at any other time, please contact Kingswood Active staff on 07733 260 287 to advise us of your alternative arrangements for collection.

#### Exclusion

We reserve the right to exclude or refuse any child prior to or during the holiday course if in our opinion the presence of that child is incompatible with the well being of others on the course. Bullying and poor behaviour will be dealt with appropriately as soon as it is reported. Any additional cost incurred by Kingswood House School as a result of any exclusion or refusal, including damage or transport home, will be borne by parents or guardians, and no refund will be made.

#### Complaints Procedure

Kingswood House School will do everything in its power to provide the best possible standard of care and service at all times. If, however, you are not satisfied with the service that you or your child have received, please contact the Leader of Kingswood Active, Liam Clarke – [kingswoodactive@kingswoodhouse.org](mailto:kingswoodactive@kingswoodhouse.org)

**Please sign the booking form to accept these terms and conditions.**