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### **COVID-19**

Whilst we endeavour to maintain procedures and routines as closely as we can to those as outlined in this handbook, there will be adjustments as guided by current government recommendations in response to Covid-19.

Dear Parents

I offer you a warm welcome to Kingswood House. Although it is often assumed that parents are fully aware of the normal day to day routines of the School, this is not always the case. We at Kingswood House feel that communication between the School and parents is of the utmost importance. Therefore, a written guide, which can be used throughout your child's career with us, will enable you and the School to enjoy a positive working relationship for the benefit of all parties.

We hope that this booklet will help both new and current parents to answer the many questions you may have about the structure and running of the School. A great deal of research with pupils, parents and members of staff has been done to prepare a thorough guide. If you have any suggestions or other information that you feel should be included in future communications like this, please do let us know.

Yours sincerely

A handwritten signature in black ink, appearing to be 'DM', is written above a long, thin horizontal line that extends to the left and right of the signature.

Duncan Murphy  
Headmaster

## **The Aims and Philosophy of Kingswood House School**

### **Every Child Matters**

Kingswood House is committed to safeguarding and promoting the welfare of children:

- Staying safe
- Being healthy
- Enjoying and achieving
- Making a positive contribution
- Social and economic well-being

### **Kingswood House aims to:**

- Develop the individual abilities of each child in a secure, caring and friendly environment where they are happy and motivated to learn and to appreciate the benefits of healthy living and physical fitness.
- Encourage participation, enjoyment and success in all areas of the School's curriculum to create a well-rounded, confident child who shows respect, tolerance and compassion towards people and the environment.
- Help children develop self-worth and maturity so they are equipped to deal with life's challenges and are well-prepared for the next stage of their education.
- Create a strong partnership between parents, children and staff to foster social awareness and to allow all members of the School community to feel valued and appreciated.

### **History of the School**

Kingswood House School, founded in 1899, moved, thanks to the enterprise of the then Headmaster Rev. Sandberg, to its present site on West Hill (Tanglewood, a former girls' school) in 1920.

At that time pupils were mainly boarders and much emphasis was placed on Chapel attendance.

Later years saw Headmasters Mr Dixon, Mr Morley-Tabor, Mr Malden, Mr Thorne, Mr Scott-Malden, Mr Harvey, Mr Brooks and, currently, Mr Murphy, accept leadership of the School.

By the late-sixties Kingswood House became exclusively a day school, allowing dormitories to be converted to music rooms and the Library. Later, in 1973, the Langlands building was opened comprising an Assembly Hall, changing rooms, Art Room and Science Laboratory. In 1989 the Study Centre was opened and was refurbished as part of our development programme in 2009. The IT Suite and Library have been upgraded and an astroturf pitch, climbing wall and an adventure trail have been added. The pupils also have the opportunity to use local facilities at Ashted Cricket Club, Epsom College and the Adrian Mann Theatre at NESCOL.

At the beginning of 2013, the School launched an exciting development programme consisting of the construction of three new buildings to provide twelve additional classrooms.

In 2015 the Governors announced that the School will be extending to age 16 to enable pupils to complete their GCSEs at the School and our first Year 9 class commenced in September 2016. An additional new building to accommodate our seniors was opened in September 2018.

In September 2021 we are excited that KHS will become co-educational.

In 1963, the School was formed into an Educational Trust under a Board of Governors. Kingswood House is a member of the Independent Association of Preparatory Schools (IAPS) and the Society of Heads (SoH). The School's centenary was celebrated in 1999.

This is a brief history of your school. We are proud of its heritage and look forward to an exciting new chapter as Kingswood House moves to co-education in September 2021.

## Admissions

<b>Lower Prep</b>	Reception	4 - 5
	Year 1	5 - 6
	Year 2	6 - 7
	Year 3	7 - 8
	Year 4	8 - 9
<b>Upper Prep</b>	Year 5	9 - 10
	Year 6	10 - 11
	Year 7	11 - 12
	Year 8	12 - 13
<b>Seniors</b>	Year 9	13 - 14
	Year 10	14 - 15
	Year 11	15 - 16

## Reception to Year 11

For entry to Year 1 through to 11, pupils spend a Taster moment with their current year group and are given an informal assessment by our SENCo to establish their level of ability and determine the form most conducive to academic and social progress.

Pupils can enter the School at any time during the academic year if there is a place available.

The final offer of a place is made by the Headmaster, after consultation with relevant staff, and will be confirmed in writing.

## Scholarships

Kingswood House has a proud record of academic and all-round achievement. In November we hold 6+ and 8+ Scholarship Exams for entry into Years 3 and 5 respectively the following September; in February we hold 11+ and 13+ Scholarship Exams for entry into Years 7 and 9 respectively the following September. These exams are open to children at both Kingswood House and other schools. Awards are offered to pupils who show outstanding ability and are reviewed annually, dependent upon consistent effort and attainment.